



31<sup>st</sup> January 2019

Dear Parents and Carers of Year 12,

I would like to take this opportunity to introduce myself and the Year 12 Pastoral Care Team and warmly welcome you to the 2019 school year which will see the culmination of your daughter's education at Caroline Chisholm College.

With only 9 months remaining until your daughter graduates the College, it is critical that she begins well and reflects on her self-motivation and organisational skills to keep track of work and assessment tasks. All students will benefit from a balanced lifestyle, including the continuation of sustainable study routines. If your daughter has any issues with a subject it is best that she addresses them as early as possible by discussing them with the subject teacher. Further discussions may involve the KLA Leader of Learning or the Assistant Principal, Ms Scollard.

As important as your daughter having all equipment and being organised is her attendance at classes. The correlation between attendance and performance is very clear. Punctuality to homeroom and a high level of attendance will be a focus of the Pastoral team this year. When unavoidable absences occur, we would ask for your assistance by replying to the school's SMS notification or sending an absence note on the very next day, or an email to the homeroom teacher, or by requesting approved leave beforehand where possible. Phone calls on the day of absence are appreciated but not mandatory and still need to be accompanied by a written or texted explanation. Any absence will require students to ensure that they have caught up on all work missed and collected all information provided in those lessons. Students require an attendance rate of 90% to enjoy study privileges as well as opportunities to represent the College at sporting and cultural events.

It is crucial that students remind themselves of the assessment policy and procedures which can be sourced on the College website under the Teaching and Learning tab. This is particularly important in relation to illness, misadventure and absenteeism surrounding assessment tasks.

As both leaders and role models, I ask that year 12 students review the uniform policy in the diary or online and ensure they are maintaining the high standard of the College. This is particularly important in relation to accessories.

The Pastoral Care Team for 2019 is:

Mr Nick Carozza (Assistant to Year Leader of Learning)  
Mrs Leanne Smith & Mrs Vicki Dodson (Year Support)

12 Gilmore	Mrs Lisa Rowe & Mrs January Chan
12 Jackson	Ms Megan Blakers
12 Kenny	Mrs Ana Dudley
12 Macarthur	Miss Janine Balite
12 MacKillop	Ms Felicity Wood
12 Wright	Mrs Melissa Mills

I will be working closely with the Pastoral Team and the Year 12 subject teachers to ensure the best possible learning environment is provided for your daughter. Your daughter's homeroom teacher should generally be the first point of contact for any enquiries or concerns. It is important for you to maintain the ongoing relationship with your daughter's homeroom teacher. This can be done through use of the College Diary, email, letters or phone calls as necessary.

I have high expectations for Year 12 in 2019 and will ask them to maintain the focus on what they are doing to make their community a better place. This challenge again will be related to the wider community as well as the College and also their individual classes. Their support of each other becomes more valuable as their school years progress.

The College will continue to support student wellbeing through the Pastoral Care program based on the models of Positive Psychology. In addition, I will offer weekly 'Nourish' sessions to encourage students to disconnect from screen time and engage in activities that enhance wellbeing. You may hear about some of the lessons or activities and I hope that you have productive conversations about the issues addressed.

With your assistance at home we can work together to ensure your daughter flourishes this year. I look forward to working with you this year and encourage your input and feedback. I hope that Year 12 will be a memorable, rewarding and successful year for your daughter.

Yours sincerely,

**Mrs Sonya Peters**  
**Year 12 Leader of Learning**  
[speters6@parra.catholic.edu.au](mailto:speters6@parra.catholic.edu.au).

#### **UPCOMING EVENTS - Term 1**

<i>12<sup>th</sup> February</i>	<i>Major Works Projects Meeting</i>
<i>22<sup>nd</sup> February</i>	<i>Opening School Mass &amp; Caroline Chisholm Day</i>
<i>6<sup>th</sup> March</i>	<i>Ash Wednesday</i>
<i>11<sup>th</sup> March</i>	<i>College Open Night</i>
<i>12<sup>th</sup> March</i>	<i>College Swimming Carnival - Competitors Only (Blacktown)</i>
<i>22<sup>nd</sup> March</i>	<i>Girls Night In</i>
<i>10<sup>th</sup> April</i>	<i>College Cross Country Carnival - Competitors Only</i>
<i>12<sup>th</sup> April</i>	<i>Easter Liturgy &amp; Last Day of Term 1</i>

#### **ADVANCED NOTICE**

<i>24<sup>th</sup> September</i>	<i>Year 12 Graduation</i>
<i>17<sup>th</sup> October</i>	<i>HSC Examinations commence</i>
<i>15<sup>th</sup> November</i>	<i>Year 12 Formal</i>